

2006-07 Final Report/Narrative Summary

The 2006-2007 Michigan School Readiness State Aid Program (MSRP) Final Report/Narrative Summary is now available in the Michigan Electronic Grants System (MEGS). This report provides us with details regarding pupil counts, transitioning, as well as goals and objectives regarding MSRP preschool services offered by your School District/PSA during the 2006-2007 program year. It also includes the final report page for those programs that diverted funds to offer the five components of the Parent Involvement and Education (PIE) initiative. The MSRP Final Report/Narrative Summary is due in MEGS on or before **November 30, 2007** or 45 days after the end of the program.

To access the MSRP Narrative Summary Report, log into MEGS at <http://megs.mde.state.mi.us/megs> and locate the MI School Readiness Program 2006-2007 grant application. It will be green. Click the View Reports button to open the application and locate the end-of-year reports. To navigate within the report, click the Report Pages button at the top or bottom of each page (near the SAVE, CLEAR, and DELETE buttons). **Be especially careful to click the SAVE button before continuing on to another report page.**

Because the Final Report/Narrative Summary is tied to the application by computer programming, the security levels assigned to the application are also connected to the report process. Anyone assigned as a level 2, 4, or 5 within the MSRP application can begin and/or edit the Final Report. Anyone assigned as a level 4 or 5 within the MSRP application can submit the report. A level 2 person will NOT be able to submit the report and will NOT be able to modify the report if it is sent back for modification.

If you require further information while in the Final Report, click the HELP link on the blue and white MEGS toolbar near the top of your screen. Be sure to click the REPORT ERRORS link on that same toolbar to ensure that all report errors have been addressed before attempting to submit the report.

Questions should be referred to an Early Childhood Education Consultant at (517) 373-8483.